

**GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)
WILLIAMS BAY, WISCONSIN
The monthly business meeting of the GLEA held at
Barret Memorial Library, 65 W. Geneva St., Williams Bay, WI 53191.**

June 16, 2022, at 6:30 pm.

Minutes

Members/ Staff Present: P. Kenny (Village of Fontana), M.J. Fesenmaier (City of Lake Geneva), J. Lovell (Town of Walworth) L. Lundberg & R. Umans (Village of Williams Bay), J. Schmidt (Director), A. Townsend (Admin. Asst.), A. Wisnionski (Lake Manager Asst./Intern)

Guest Present: D. Malmin, T. Dunn, C. Roan, D. Roan, A. Kay & J. Britton(Clarke)

Members Absent: R. Pappas (Village of Fontana), T. O'Neill (City of Lake Geneva), J. Weiss & B. Whiting (Town of Linn), D. Rasmussen (Attorney), T. Peters (Consultant)

GLEA Board of Directors Meeting Called to order By Chairman L. Lundberg at 6:30 pm

Roll Call

General Business:

Public citizens introduced themselves. A. Kay from Clarke introduced herself.
No comments from the public.

1. Current appointments and introductions of new board members and staff

A. Wisnionski was introduced as our summer intern. J. Schmidt Reviewed board member appointments.

2. GLEA Board Elections

Director J. Schmidt read aloud Section 4 of Uniform Resolution. Officers. The Board choose to only elect a Chair and Vice-Chair at this time.

Chairman Nomination: M.J. Fesenmaier nominated P. Kenny for Chairman. J. Lovell seconded. CU. No other nominations.

Vice-Chairperson Nomination: P. Kenny nominated M.J. Fesenmaier for Vice-Chairman. J. Lovell seconded. CU. No other nominations.

3. Motion by P. Kenny to approve the April 21, 2022, minutes. Seconded by R. Umans. CU.

4. Monthly Review Items:

a. **Motion to approve April/May 2022 Income Statement by R. Umans. Seconded by J. Lovell. CU.**

b. **Motion to approve April/May 2022 Balance Sheet by P. Kenny. Seconded by R. Umans. CU.**

c. Bookkeeper's April/May Disbursement Report was made available for review.

d. Bookkeeper's ongoing Donation Report was made available for review.

e. Action on Staff Report:

- **Motion to approve Director's report for April –June 2022 by M.J. Fesenmaier. Seconded by P. Kenny. CU.**

- **Motion to approve Intern Report for May –June 2022 by R. Umans. Seconded by J. Lovell. CU**

It was requested that the beach testing results for all beaches are sent to all the municipalities and to add Big Foot Beach State Park results to the list.

Possible action on the following business.

1. Whole Lake PI Survey- Bid Selection

J. Schmidt called the list of references in the RFP for the Lake Wide PI Survey. All were extremely satisfied with the results they received. Discussion on the different bids and costs. A. Kay from Clarke spoke about their bid and what was included with the total. **Motion by P. Kenny to go with Wisconsin Lake & Pond Resource, LLC and not to exceed \$13,000.00. Seconded by R. Umans. CU**

2. Grants

a) Geneva Lake Association Grant

The GLA Grant application to help fund the APPIS has been submitted and we are waiting to get response.

b) Lake Geneva Garden Club Grant

J. Schmidt will be submitting a grant application to LGGC for \$1,000.00 to help fund the APPIS.

3. Water Alliance / CD3 Machine / AIS

a) CD3 Machine

The CD3 was deployed on May 24, 2022, in the Town of Linn at Linn Pier Rd. The unit was moved on June 13 to Fontana. The GLEA has dedicated 20 hours to the CD3 unit so far this season. The unit had a software update to correct the data retrieval issue. It seems to have been fixed. The Wisconsin Lakes Association has asked the GLEA to support a grant application from the Infrastructure Federal Government program. It is to help stop the spread of SSW. This could provide money to lakes that are affected by SSW to receive funding to purchase CD3 units.

Motion by P. Kenny to send a letter of support. Seconded by M.J. Fesenmaier. CU

b) CBCW / Launch Attendants Training

The GLEA with the GLC/Water Alliance held CBCW training. J. Schmidt thanked the Village of Fontana for sending their launch manager and staff along with the City of Lake Geneva. **Motion made by P. Kenny to set up a Zoom meeting with local Police Chiefs and the Harbormasters to discuss Chapter 30 AIS Ordinance and discuss setting up some form of communication between the launches so that if a boat is turned away they don't launch at a different launch. Seconded by J. Lovell. CU**

c) Discussion on Water Alliance

The Water Alliance has taken credit for CBCW Grant and for putting together the training. We need to do more press releases and put the beach test results in the newspaper.

d) AIS Signs

New AIS Signs have been given to the Harbormasters of Fontana, Williams Bay, and Lake Geneva to post. J. Schmidt will reach out to the Town of Linn to get them some signs.

e) Local Ordinances Chapter 30 –state statute

J. Schmidt met with various DNR staff about drafting a local Chapter 30 Ordinance. This has not been done at the local level only at the county level. The DNR would like to work with us on getting this done. We will continue to work with our attorney on this. Hope to have this done for 2023.

f) Reverse Ordinance

This has been done in the Town of Troy and Eagle Springs Lake District; we could use this same outline for Trinke Estates at the Lagoon. J. Schmidt would like to go to the Town of Linn and ask them to adopt a similar ordinance at the local level. **Motion by P. Kenny to talk with the Town of Linn about the reverse ordinance for the Trinke Lagoon. Seconded by J. Lovell. CU**

4. Projects/Equipment

a) USGS Stream Gage

T. Peters and J. Schmidt met with Dr. Dale Robertson USGS about moving the gage station from Donian Park to the city property further downstream so that the gage is not being pushed as much from the waves and can get more accurate outflow data. The City is currently in the process of

doing some work down in the proposed area. This move wouldn't take place until later this year or early next spring. Possibly try to keep both gages if the City of Lake Geneva approves.

b) Wetland Restoration with USFWS

USFWS approached GLEA about helping coordinate a meeting with the City of Lake Geneva and USFWS for a Wetland Restoration project at the City of Lake Geneva, Infiltration Ponds on HWY 50. **Motion by J. Lovell to help USFWS and the City of Lake Geneva apply for funding. Seconded by P. Kenny. CU**

c) Continuous Temperature Monitoring

Professor Dr. Christopher Wells at Aurora University asked about doing some continuous temperature data logging on Geneva Lake, for his Conservation Technology Class in the spring. J. Schmidt had a conversation with Dr. Robertson from USGS, about doing some Chlorophyll A bulge monitoring in the deep hole. **Motion by P. Kenny that if J. Schmidt has the time to go ahead with the projects. Seconded by R. Umans. CU.**

d) 2022 Boat Count

There was no boat count done in 2021. We are planning on doing a boat count for the 2022 season. We are going to coordinate with Water Safety to get this completed this year.

e) Closely Monitoring SSW Populations

The GLEA board voted in January to closely monitor current SSW Populations. A. Wisnionski is a certified diver, the GLEA would need to rent diving equipment and find someone to dive with her to complete this monitoring. We would also need a boat for this project two times. Dr. Christopher Wells has an ROV and could potentially volunteer his time depending on timing. J. Lovell will get contact information. Looking at doing it once in July and once in August.

f) Storage Unit Files

The Storage unit has various financial documents, Lake Data, and reports dating back to the 1970s. Look at saving and scanning financial documents with totals for each year (December reports). Look into when there are shed days available.

5. Marketing/Presentations/Events/Technology

5A. Marketing

A. Wisnionski is doing a fantastic job; we are thrilled to have her as part of our team this summer. Would like to reimburse her for using her personal phone for marketing purposes (i.e. - social media, data retrieval, and GPS) at \$30.00 a month. **Motion by P. Kenny to reimburse A. Wisnionski \$30.00 for use of her personal phone. Seconded by R. Umans. CU**

b) New Logo

A. Wisnionski has redesigned our logo and letterhead. If the board approves this redesign, we will continue to use our old letterhead and logo until we run out and then switch over to this redesign. **Motion to approve logo redesign made by P. Kenny. Seconded by R. Umans. CU**

c) Annual Mailing

A. Townsend has been working on the annual mailing and will be using Central Printing for Printing this year's annual mailing, and are hoping to get it mailed out over the next couple of weeks.

d) Clothing

Hats were ordered for all GLEA Employees and volunteers for this summer. Would like to order some hats, towels, and sweatshirts and try to sell them as a potential fundraiser. Start with hats and see how it goes before adding more.

e) Website

A. Wisnionski has redesigned our website. She is currently working on making it mobile-friendly as well.

5B. Presentations/ Events

a) Fundraisers

Discussion regarding having a Food truck event at one of the municipal beaches one weekday night. Would need permits and some municipalities don't allow food trucks. J. Schmidt will keep working on fundraiser ideas for next year.

b) Lake Study Day

Dr. Christopher Wells would like to bring Lake Study day back to the GWC. This was a program done for numerous years, where local elementary schools would come and learn about the lake from Parks and Rec. and Environmental Science students. The Parks and Rec. The program was moved to Aurora University and Dr. Wells is still in contact with many of the teachers. The schedule has changed and environmental education class is now offered in the fall instead of the spring. Check with T. Peters regarding some potential curriculum. Talk with GWC and Professor Wells regarding the program for 2023.

c) Friends Hackmatack Event

The GLEA is sponsoring this event, with various other nonprofit groups such as Hackmatack, Friends of the Fox River, Kettle Moraine Land Trust, and GWC. Corporate Sponsors of this event include Aquarius Systems, ILM, and Hey & Associates.

5C. Technology Update

a) Computer Update

We have received A. Townsend's desktop, A. Wisnionski is working off of Aimee's old desktop. Working on ordering a laptop for myself from Lenovo. Our tax-exempt status is not being approved. Working with a sales rep to get this figured out. Two computers, a printer and a scanner have been recycled from our storage unit. Thanks to GWC, for taking the devices for us.

b) Copier

We have received our newer copier from GFC; our old copier's estimated value is \$600.00. Try to sell on Craigslist or Facebook Market Place for the best offer.

6. Conferences

a) WI Lakes Leaders call for Crew 14 – Seminar I

The first seminar was in May and was all about interpersonal relationships and how to deal with challenges and the growing capacity of an organization. It was a great networking opportunity. The next seminar is in September. J. Schmidt Thanked the GLEA Board for allowing him the opportunity to participate in this program.

7. Staffing

a) CBCW Inspector

Received a CBCW application for an inspector position, this person is not available to work on Saturdays. J. Schmidt will be offering her the position. We need 200 hours at the launch in order to get the grant. We have 40 hours in Fontana, 30 hours in Lake Geneva and 15 Hours in Williams Bay, and 4 hours at Linn.

b) Field Work/Science Contract or hire staff

It has been helpful having another person in the office full-time to help with routine monitoring and other tasks around the office. Would like the board to think about possibly creating another full-time or contracting out the field work such as white river and ground well monitoring for next year.

8. Municipalities Updates and Reports

a) City of Lake Geneva

J. Schmidt met with Steve Russell, Harbormaster about getting a large biomass removed from the outlet lagoon in downtown Lake Geneva. J. Schmidt talked with DNR and was informed that no permits are needed to dredge or remove the biomass due to impacting the navigability of boats and being a potential flooding hazard to the City of Lake Geneva. The city is looking to remove the biomass this year and dredge in the spring. M. Fesenmaier informed that the Harbormaster is removing the cash box and moving to kiosk and app for payment. R. Umans questioned why J. Schmidt was getting involved in the lagoon project, He stated that the city has engineers and staff to deal with these types of issues. J. Schmidt explained that this lagoon is the outlet of Geneva Lake, and this is the natural flow. This is a lake issue, not just a city problem. J. Lovell agreed that the GLEA should be able to help and guide with projects like this.

b) Town of Linn

J. Schmidt received a call from our lake biologist about an issue in the Town of Linn, GLEA followed up on the issue after talking with the Town of Linn Police Chief, and DNR, and it was decided that was in the best interest to turn this over to Walworth County Land Use and Resource Management for further follow-up.

c) Village of Fontana

P. Kenny reported that Fontana is looking at getting easements for the Abbey harbor for the fall.

d) Village of Williams Bay

L. Lundberg reported that a 22' boat was stuck in the gravel, 100' from shore. Think it is time to call the WDNR to come and look at the gravel situation.

e) Town of Walworth

J. Lovell thanked L. Lundberg for his leadership and dedication to the GLEA as the chair. No other updates were given at this time.

9. Set Next Meeting Date

P. Kenny motioned to cancel the July board meeting and have our next meeting on the regularly scheduled Third Thursday of August 18, 2022. Seconded by R. Umans. CU.

Motion to adjourn at 7:53 pm by P. Kenny., Seconded by R. Umans. CU.

Dated June 21, 2022. Upon approval, posted at the GLEA office and website <https://www.gleawi.org/>.
These minutes were recorded and transcribed by Jacob Schmidt, Director. Aimee Townsend, Admin. Asst.

APPROVED 8/18/2022