

**GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)**  
G.L.E.A., 105 N. Elkhorn Rd., Williams Bay, WI 53191 – 262-245-4532 – [www.glea.wi.org](http://www.glea.wi.org)

**Monthly Board of Directors Meeting**  
**Thursday, November 20, 2025 - 3:30 PM.**  
**105 N Elkhorn Rd., Williams Bay, WI 53191.**  
**Virtual: Join Zoom Meeting**  
<https://us06web.zoom.us/j/89074560848>  
Meeting ID: 890 7456 0848

**The GLEA Board of Directors Meeting was called to order at 3:30 pm, Thursday, November 20, 2025, by P. Kenny, second A. Rasch.**

**Roll Call**

**Board Members/ Staff Present:** P. Kenny (virtual), M.J. Fesenmaier (LG), J. Weiss (L), C. McAdam (L), R. Umans & L. Lundberg (WB), A. Rasch (W), H. Baseman (Director).

**Guest Present:** None

**Board Members/ Staff Absent:** R. Pappas (F).

**General Business:**

**Public Comments**

None.

1. **Motion to approve September 18, 2025, board meeting minutes made by R. Umans. Second by A. Rasch.**
2. **Monthly Review Items:**
  - a. **Motion to approve September 2025 Income Statement made by R. Umans. Second by A. Rasch.**
  - b. **Motion to approve September 2025 Balance Sheet made by J. Weiss. Second by A. Rasch.**
  - c. Bookkeepers September 2025 Disbursement and Donation reports were made available for review.
  - d. Treasurer's Report September 2025 was reviewed.

**Possible action on the following business:**

**1. Lake Use Committee:**

Historical Purpose: Originally formed to coordinate lake-wide ordinances and improve consistency between municipalities. While it could have addressed wake ordinances or broader water-use issues, the only item it was ever formally used for was establishing a joint-use ordinance. Met monthly until 2011, disbanded after 2011 due to lack of active agenda, reinstated in 2016, but received no funding during or after reformation, which limited its ability to take on new projects or coordination roles. Has remained inactive since 2016. Known Representatives: Town of Linn: Jim Livingstone, City of Lake Geneva: Linda Frame. Other municipalities' historical appointees are not confirmed. Current Discussion: with the committee inactive and without a funding mechanism, the question is how it should relate to GLEA moving forward.

Options discussed:

- a. Lake Use Committee becomes a subcommittee under GLEA, allowing for structure, oversight, and shared funding pathways.
- b. Lake Use Committee remains separate; municipalities bring issues to GLEA for scientific input and coordination.
- c. GLEA brings lake science and management issues to the Lake Use Committee, if it is reactivated.

Key considerations:

- d. How do the two entities coexist without duplicating efforts?
- e. What organizational structure best supports lake-wide consistency?
- f. Should GLEA provide meeting support, facilitation, or scientific advisement if the committee is revived?

It was agreed the Board would review these considerations with the subject to be discussed at a future meeting, along with who are the representatives for each municipality.

**2. Abbey Marina Starry Stonewort Meeting Update:**

The Director met with Abbey Marina, their contractor for chemical treatment, and the DNR regarding their Starry Stonewort management efforts. H. Baseman asked Abbey Marina if they would work with GLEA to get a CD3 Cleaning Station for boater outreach/cleaning at the launch. GLEA request: \$1,000 contribution toward a planned \$3,000 WDNR Surface Water Grant match. Treatment plan discussions: continued targeted copper-based treatments and their evaluating additional natural methods. DNR said they would not allow four copper treatments a year, and discussion on what would be allowed by the DNR was expressed to Abbey Marina representatives.

**3. Big Foot Lagoon:**

The vision from Lake Geneva Youth Camp (Director Christiaan Snedeker) is to restore the lagoon as both an ecological and educational asset. Lagoon is man-made and naturally filling in due to sedimentation. The camp launching Explore Labs (2026), the lagoon could serve as a prime hands-on environmental education site. Potential partnership with GLEA to work on finding funding for dredging support, aeration (to reduce algae/mosquitoes), broader ecological improvements, opportunity for co-authored grant applications and a project blending recreation and restoration. First step talking with the DNR. Motion: if the DNR approves the project, the GLEA Director is authorized to initiate project funding efforts and related grant development. If funding is secured, it was agreed to move forward with the Youth Camp partnership.

**4. Holiday Home Camp Partnership:**

Proposal to have a GLEA intern teach one morning during each of the seven summer camps during the summer season and then each of those seven afternoons bring youth onto the water for education and hands-on learning with all GLEA interns. Would require GLEA intern time and boat rental. H. Baseman working with HHC to write an EEF grant to cover part of the GLEA intern time and the boat rental. Discussion of insurance; it would be best if HHC had the boat, staff and youth covered under their own insurance. Contingent on grant approval. Side note: GLEA insurance. If we need coverage for a special event we should ask West Bend two weeks in advance, if yearly event ask as soon as possible and get quote, all staff and interns are covered at any events that they attend such as Farmer's Markets, volunteers are only covered up to \$5,000.

**5. Clean Boats, Clean Waters:**

The Director reminded the board the portable machine needs to be put away for the season, into storage in Linn. Director to follow up on purchasing the machine from the Geneva Lake Conservancy, ideally at the \$1 price previously offered to GLEA. All 2025 invoices submitted and reimbursement request sent.

**6. Updated GLEA Pamphlets:**

All redesigned and ready for board review. Includes AIS, About GLEA, Wake education pieces, etc. Please review and let the director know if you have any changes.

**7. Accounting Needs:**

The Director had Senfleben Consulting double check that all taxes were set up correctly in QuickBooks online. QuickBooks did not migrate payroll correctly during transition to online. We need payroll updates completed to issue 2025 W-2s in January. Director proposed working with Senfleben Consulting to figure out what is most cost and time effective for getting W2's done in January 2026, and any other necessary

accounting needs. Motion to contract with Senfleben Consulting R. Umans, seconded A. Rasch. The motion passed unanimously.

**8. Grants/Fundraising:**

The director reviewed the various grants applied submitted for 2026 funding, including: Surface Water Grant: Contract Dale in 2026 \$12,000 request, AIS Prevention Grant: \$4,000 for updated/improved AIS signage/CD3 machine, Clean Boats, Clean Waters Program: \$12,000 request, Elkhorn Community Fund: \$1,500 request for updated E. coli signage at beaches, EEF Intern Funding: Upcoming submission for 2026 interns. There was some discussion whether to hold a fundraising event in 2026. It was agreed the idea is worth investigating. It was agreed to continue the discussion at a future meeting.

**9. Municipal Reports and Updates**

- a) City of Lake Geneva
- b) Village of Williams Bay
- c) Village of Fontana
- d) Town of Linn
- e) Town of Walworth

10. Next Meeting Date: December 18, 2025 at 4:00 p.m.

11. Motion to Adjourn J. Weiss, seconded A. Rasch.