

**GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)
WILLIAMS BAY, WISCONSIN**

**Board of Director's Meeting Minutes
August 24, 2023**

GLEA Board of Directors Meeting was called to order at 6:30 pm, Thursday August 24, 2023, by Chair P. Kenny, room 108, Lowrey Hall, George Williams College Campus, Williams Bay, WI.

Roll Call

Members/ Staff Present: P. Kenny (F), J. Weiss & C. McAdam (L), A. Rasch (W), R. Umans & L. Lundberg (WB), J. Schmidt (Director), A. Townsend (Admin. Asst.), A. Wisnionski (Intern), T. Jochman (Attorney).

Guest Present: M.J. Fesenmaier (LG Alderman), K. Lieth (Linn Supervisor), D. Malmin (Citizen).

Members and Staff Absent: R. Pappas (F), T. Dunn & T. O'Neill (LG), D. Rasmussen (Attorney), T. Peters (Consultant).

General Business:

Public Comments

No public comments were made.

1. Motion by R. Umans to approve July 20, 2023, minutes. Seconded by J. Weiss. CU.

2. Monthly Review Items:

a. **Motion to approve July 2023, Income Statement by R. Umans. Seconded by J. Weiss. CU.**

b. **Motion to approve July 2023, Balance Sheet by R. Umans. Seconded J. Weiss. CU.**

c. Bookkeeper's July 2023 Disbursement Report was made available for review.

d. Bookkeeper's ongoing Donation Report was made available for review.

e. Action on Staff Report:

* **Motion to approve Director's report for July-August 2023 by R. Umans. Seconded by J. Weiss. CU.**

* **Motion to approve Intern's report for July-August 2023 by R. Umans. Seconded by J. Weiss. CU.**

Possible action on the following business.

1. Water Quality/AIS

a) Water Alliance

The Water Alliance and GLC are updating the Lake Management plan. A copy of their August 15 meeting minutes has been sent to the board. The USGS Gage will not be moved until the City of Lake Geneva completes the bridge project, which has been put on hold until 2025. The GLC SEWRPC and Professor Splinter sampled Bigfoot Creek on August 23.

b) Geneva Lake Association Annual Meeting

The GLA is moving with a lake district. If municipalities still want to remain in control of lake management, there is another option, which would be a waterway commission. The municipalities will have to initiate this process as it will require legislative action at the state level.

c) Mobile CD3 Unit

J. Schmidt summarized the mobile unit to be used at the ILYA regatta at the Lake Geneva Yacht Club. P. Kenny moved the unit back to Fontana, and the unit has been winterized and is currently charging. P. Kenny and J. Weiss have been renegotiating the shared services agreement for the mobile unit with GLC.

d) Big Foot Beach State Park Storm Drain/Culvert issue

The City of Lake Geneva has reinstalled the grate on the culvert. The grate is a nuisance deterrent. As of right now this has been resolved until it becomes clogged again and removed again. Will follow up with State Park later this fall about this issue.

e) Local AIS Ordinances Chapter 30 - Update

The ordinance has been passed in the City of Lake Geneva, Village of Fontana and the Village of Williams Bay is in the process of getting this adopted. The Town of Linn Harbor Commission tabled this ordinance until the Police Department comes forward stating that they need an ordinance like this. J. Schmidt is currently in the process of developing training for the municipal police department staff with our conservation warden. The plan is to have this training next year after all municipalities have adopted the ordinance.

2. Grants

a) AIS Prevention 4 CD3 Units-Update

No one has filled out the volunteer use survey for the CD3 units. The Village of Fontana and Village of Williams Bay need to fill out the Donated Professional Services Used as Grant Match forms. Signatures from anyone who attended the CD3 dedication ceremony will need to sign these forms as well.

b) Clean Boats Clean Waters-Update

The Village of Fontana and the Village of Williams have completed the 200 hours for CBCW. We are still waiting for an invoice from the Village of Fontana. Payments have been issued to Williams Bay in the order of \$2,400. The Town of Linn needs six more hours, and the City of Lake Geneva needs 20 more hours.

c) Geneva Lake Garden Club Grant

Our grant application to GLA was approved; this \$5,000 will go towards the Plant Survey.

3. Funding

a) Friends of Geneva Lake Environmental Agency

Investigated the suggested changes the board asked about and reached out to several people to see how they felt about the changes to have the friends focus solely on funding. People did not seem to be interested in being a part of a group that solely focused on fundraising and nothing else. It has also been suggested that instead of the Friends of the GLEA, the name be the Foundation of the GLEA. As for the municipal restrictions, we do not want to restrict or put limitations based on where someone lives. The bylaws could say something like no more than two people from one municipality; we want to keep this as general as possible. Another option is to have this as an ad hoc committee then the GLEA board could appoint and have full jurisdiction over the committee. Continue to have discussions and table till next meeting.

4. Projects/Equipment

a) Boat Count

The annual boat was conducted on August 2. Lake Geneva Yacht Club will be counted next week. We are waiting for counts from Fontana Paddle Company, Abbey Springs, and Gage Marine Dry Dock. Clarifications needed from the GLC who conducted the drone boat count.

b) SEWRPC Aquatic Plant PI Survey

SSW has spread into deeper water and further east. SEWRPC is currently working on the report. The forked duckweed population was prevalent and a nuisance species in some areas. I have asked SEWRPC to address this in the report with possible management recommendations. SEWRPC staff were able to experience enhanced wake activity firsthand while conducting the survey; this is something SEWRPC will be addressing in the management plan, especially within the SSW areas. Board members requested an update for DNR and for J. Schmidt to write a newspaper article.

c) Drone and ROV footage of SSW

Will schedule drone and ROV footage of SSW for summer 2024.

5. Marketing/Fundraising/Events/Conferences

a) Website

A. Wisnionski and A. Townsend have been keeping the website updated.

b) Social Media

A. Wisnionski has been keeping our social media up to date and posting all the fieldwork she has been doing.

c) Annual Mailing / Newsletter

\$15,255.00 in donations has been received from just the annual mailing thus far. Look at adding Homeowners Associations to mailing.

d) Advanced Lake Leaders

River Clean Up in La Crosse Thursday, September 14 and 15, 2023. Kemp Natural Resource Station Thursday, September 21 and 22 in Minocqua Enhanced Wake and Regulations.

6. Office

a) Lease/ Office Space

J. Schmidt has been looking for office space but found nothing remotely affordable. The lowest rate of rent was \$2,000 per month in Delavan.

b) Bylaws

According to our bylaws, our office must be within the watershed. We may not want to change our bylaws, which would require all five municipalities to sign off on the change.

7. Budget

a) Municipal Request

J. Schmidt has been playing around with the budget and does not know if a \$5,000 dollar increase will be enough of an increase with the unknowns of rent. J. Schmidt will work with R. Umans on a draft budget.

8. Human Resources

a) Employee Handbook

This is on hold until further notice.

9. Municipalities Updates and Reports

a) City of Lake Geneva – no updates.

b) Town of Linn – no updates.

c) Village of Fontana – Triathlon

d) Village of Williams Bay- no updates.

e) Town of Walworth-no updates.

10. New/ Other business items

On 9/11/2023, J. Schmidt will be in for a couple of hours, then work remotely due to a family appointment.

Alyson's last day full-time with us will be 8/30/2023. She will work on various projects part-time, in person and remotely, while looking for full-time employment.

The storage unit has been cleaned out. There are financial documents, beach lab data sheets, field reports, and other documents going all the way back to the start of this agency. Will budget cost to scan/log old documents to the 2024 budget.

There were shirts from the car rally and bags that were donated. Broken picture frames and a broken microscope were given away. There has been an offer of \$70.00 to purchase our old copier. We donated old slides of pictures of Geneva Lake to the Lake Geneva Museum along with a protector.

We have a screen projector, a magazine rack, and a pamphlet rack. We are looking for a new home for these items if anyone is interested. We have reached out to local libraries, asking if they are interested.

Next Meeting Date

- a) October 19, 2023

Motion to adjourn at 7:18 p.m. by R. Umans. Seconded by J. Weiss. CU.

Dated August 28, 2023. Upon approval, posted at the GLEA office and website <https://www.gleawi.org/>.
These minutes were recorded and transcribed by Jacob Schmidt, Director. Aimee Townsend, Admin. Asst.

Approved 10/19/2023