

1/19/22

**GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)  
WILLIAMS BAY, WISCONSIN**  
Monthly business meeting of the Geneva Lake Environmental Agency,  
Thursday, January 20, 2022

**The monthly business meeting of the GLEA will be held in Room 108, in Lowrey Hall on the  
campus of George Williams College  
Thursday, January 20, 2022, at 6:30 pm.**

Mask and social distancing per GWC's present policy will be in effect for those attending.

**Agenda- AMENDED**

Call Meeting of GLEA Board of Directors to Order – Chairman L. Lundberg.

Roll Call.

**General Business:**

Comments from the public.

1. Approve minutes of December 9<sup>th</sup>, 2021 business meetings.
2. Monthly Review Items:
  - a. Action on December 2021 Income Statement.
  - b. Action on December 2021 Balance Sheet
  - c. Bookkeeper's December Disbursement Report
  - d. Bookkeeper's ongoing Donation Report
  - e. Action on Staff Report:  
-Director report for December 2021-January 2022

**Possible action on the following business.**

1. Trinke Estates Dredging
  - a) Cost analysis of dredging for SSW management vs. Navigation
  - b) Dredging Permit update
  - c) Funding for Dredging
  - d) Bid Process
  - e) Baxter & Woodman Invoice
2. Starry Stonewort (SSW)
  - a) A Review of Evaluations and Recommendations of the 2021 Hand Pulling of SSW
3. CD3 Machine
  - a) Update on Shared Service Agreement
  - b) Usage Report
4. Budget
  - a) Approval for 2022
  - b) CD Renewal
5. Technology Update
  - a) New Computers
  - b) Email/Website Update
  - c) Software- Adobe, Zoom, Microsoft 365
  - d) New Copier
  - e) Cell Phone Plan/ Reimbursement
  - f) Monitoring Equipment- Weather Station, Water Level Indicator, Padlocks.

1/19/22

6. Wisconsin Lakes
  - a) Wisconsin Lakes and River Convention 2022
  - b) WI Lakes Leaders call for Crew 14
7. WDNR – GLEA SSW Town Hall Presentation
8. USGS Sampling Dates
9. Odling Gravel Pit
10. Human Resources
  - a) Covid-19 Policy
  - b) Internship
11. Set next meeting date
  - a) Approve Tentative Schedule for 2022
12. **Lake Management Plan Grant Application**

### **Closed Session- Chairman Lundberg**

1. Consider motion to convene into closed session: per *Wisconsin Statue 19.85(1)(c) - Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility* - Employment of Transition Coordinator, Employee Performance Evaluation, and Compensation.
2. Motion to Adjourn Closed Session and Reconvene to Open Session for action on:
  - a. Transition Coordinator Position and Compensation
  - b. Employee Performance Evaluation
  - c. Compensation

### Adjournment

Posted: January 19, 2022, at GLEA office and website. <https://www.genevalakemanagement.com/>  
and at the City of Lake Geneva Website, <https://www.cityoflakegeneva.com/>  
Jacob Schmidt, Director, [genevalakemanagement@gmail.com](mailto:genevalakemanagement@gmail.com)  
Aimee Townsend, Admin. Asst., [glea.office1@gmail.com](mailto:glea.office1@gmail.com)